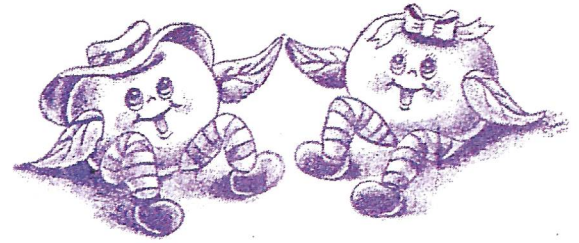


# HUCKLEBERRY, INC.

P.O. BOX 1447  
TROUT CREEK, MT 59874-1447



February 2025

Dear Vendors and Artisans:

Welcome to the 45<sup>th</sup> Annual Huckleberry Festival in Trout Creek, Montana, which will be held on August 9<sup>th</sup> and 10<sup>th</sup>, 2025. Enclosed with this letter is the Vendor/Artisan Contract; please read through both documents thoroughly and fill out completely. Even if you are a returning vendor, please fill in all your information including a detailed list and description of all items you are selling. The Huckleberry Festival prides itself in showcasing arts and crafts from vendors and artisans such as you, **so please ensure you are only selling items that are at least 50% to 75% home/hand-crafted.**

**Booth Types and Fees:** A majority of our booth spaces are uncovered, without electricity, and cost \$80.00. There are a very limited number of booths with an RV space directly behind it, so if you want one, please indicate that on your contract and include a \$20 RV fee. If you have a booth in that area and wish to use electricity, please include a \$10.00 electricity fee. There are very few uncovered booths that have access to electricity, so if you absolutely need it to sell your product, please indicate that on your contract and we will do our best to assign you a booth with electricity. We reserve the right to limit the number of booths assigned to a vendor and/or the location of booth assignment.

A very limited number of covered booths are available for \$100.00. If one is not available upon receipt of your contract, an available uncovered booth will be assigned and you will be placed on a waiting list for a covered booth. If you ultimately are not assigned a covered booth, \$20.00 will be refunded to you at the time of the festival. I will communicate with you about the status of your booth well before the festival.

**Contract/Payment Due Date:** Returning vendors that would like the same booth space assigned in last year's festival must submit a completed contract and payment to me by **April 15<sup>th</sup>**. Booth assignments will begin after April 15<sup>th</sup>, at which time you will receive a confirmation letter, festival map, and RV permit (if applicable). After April 15<sup>th</sup> and up until the festival, all remaining booth spaces will be assigned as contracts and payments are received from both returning and new vendors. Sending your contract and payment in by the initial April 15<sup>th</sup> due date increases your chances of getting the type of booth and location you desire. Cancellations prior to July 31<sup>st</sup> will receive a full refund. After July 31<sup>st</sup> refunds are on a case-by-case basis, and if you are a NO SHOW without notifying the committee, you will not be invited back for future festivals.

While we usually have enough booth spaces for everyone, in the event all available spaces do fill, you will be put on a vendor waiting list based on when your contract and payment are received (payment is required to be placed on the waiting list). I will let you know immediately if

you are placed on a waiting list and if a booth becomes available. If you are not able to secure a booth for the festival, a refund will be sent to you immediately after the festival.

**Festival Hours:** The hours of the festival are Saturday, August 9<sup>th</sup>, 9:00 am to 5:00 pm, and Sunday, August 10<sup>th</sup>, 10:00 am to 4:00 pm. **The hours on Saturday and Sunday are mandatory and we require you to keep your booth open during the festival hours, and longer if you desire.** Failure to stay open during all festival hours on Saturday and Sunday will result in not being invited back unless an emergency exception has been approved by a festival committee member.

**Set-up and Parking:** Set-up for your booth can begin all day on Friday and before 8:00 a.m. on Saturday. You may drive your vehicle in next to your booth, unload, drive out and park, then return to your space for setting up. This will allow everyone to get their product to their booth with less congestion. **All vehicles must be out of the park on Saturday by 8 a.m.** The only vehicles allowed back into the park during festival hours are delivery and emergency vehicles. There is a designated vendor area for your RVs, vehicles, and trailers in the main parking lot. Overnight dry camping is available in the park for a \$20 fee. Please do not park in the Festival's designated handicap parking area even if you have a handicapped sticker as that area is reserved for people attending the festival. **For safety reasons, please do not drive any vehicles into the festival until after 4pm on Sunday.**

**Auction Donations:** While we have greatly appreciated the donations you have made in the past, we are no longer asking for vendor donations to the auction. Our community businesses generously provide enough donations for the auction, and we would rather you keep your item for a potential sale.

**Additional Resources:**

- Wi-Fi – When you check-in upon arriving at the festival you can obtain the Wi-Fi information from me or someone at the Festival Headquarters Building.
- Website Information – The Festival website is **[huckleberryfestival.com](http://huckleberryfestival.com)**, where we list all vendor/artisan information for future reference.
- Supplies – Bagged ice is available for sale at the festival food booth if you should need it. We will not make change for vendors so please ensure you have the appropriate amount and type of money for your business. Also, bring adequate supplies to anchor tents, tables or displays as sudden, inclement weather in the past has caused problems.
- ATM – There is an ATM located at the Festival Headquarters Building.
- Security – There will be security patrolling the area Friday and Saturday night, but you are ultimately responsible for your items.

We truly appreciate and value your participation in our festival and look forward to you joining us this year!



Carrie Greene, Vendor Chair (406-827-1801 or [tncgreene@montana.com](mailto:tncgreene@montana.com))